



Cindy Trimm Ministries International Fellowship (CTMIF) is a New Testament, apostolic network of five-fold ministers, churches, and organizations who are in relationship for the purpose of facilitating the fulfillment of their destiny.

### **MINISTERIAL CREDENTIALS FOR INDIVIDUALS**

Applicants may apply for a Ministry Certificate, Ordination, or Membership.

If an applicant is currently credentialed with another denomination, which does not permit them to be simultaneously credentialed with CTMI Fellowship, they may apply for Membership (please include a copy of the current credential with the application).

CTMI Fellowship also offers both churches and organizations a ministerial covering. A brief overview of the basic criteria is provided in the Application Packet for churches and organizations.

All applicants will be subject to a background check prior to acceptance and/or upon the discretion of the Board of Directors throughout the duration of their affiliation with CTMI Fellowship.

### **FORMS TO SUBMIT**

***\*Individual Application Form:*** Individuals seeking to receive Ministry Certification, Ordination, or Membership through CTMI Fellowship must complete and submit the Individual Application Form.

***\*Two Recommendation Forms:*** All applicants must provide one personal recommendation and one ministry recommendation. These forms must be submitted to our offices by the individual recommending you and not attached to your application submission.

***\*International Applicants:*** International applicants must submit an Individual Application Form as well as two Recommendation Forms.

### **THREE LEVELS OF AFFILIATION**

You will be identified as an affiliate of CTMI Fellowship in one of the following three ways:

**Ministry Certification:** Individuals who are new to ministry or who have limited ministry experience may seek Ministry Certification through CTMI Fellowship. These individuals will continue serving within their local church and with CTMI to gain the ministry experience necessary for ordination. During annual membership renewal, these individuals may be selected to move forward with ordination at the discretion of the Board. All applicants must have successfully completed Kingdom School of Ministry and the associated written exams to qualify.

**Ordination:** Ordination is the licensing level for five-fold ministry. Once the individual has submitted the Individual Application Form as well the Recommendation Forms, the Apostolic Council will determine whether an applicant is qualified for ordination and licensing. All applicants must have successfully completed Kingdom School of Ministry and the associated written exams to qualify.

\*\*\*At the discretion of the Board, those who apply for Ordination may be required to matriculate through

Ministry Certification before being ordained.

**Membership:** Applicants already ordained and licensed with another organization, yet are interested in being affiliated with CTMI Fellowship, may apply for Membership. These individuals must submit the required Individual Application Form and Recommendation Forms as well as a copy of any current credentials. All applicants must have successfully completed Kingdom School of Ministry and the associated written exams to qualify.

\*\*\*At the discretion of the Board, an applicant may be exempted from completing Kingdom School of Ministry.

### **REQUIREMENTS FOR ALL LEVELS**

#### **1. *A Definite Call to Ministry***

- Ministry Certification: A call to serve under a pastor in local church ministry.
- Ordination & Licensing: A call to five-fold ministry.
- Membership: For ministers licensed or ordained in a denomination that does not permit them to be credentialed with CTMIF.

#### **2. *Pre-Accreditation Requirements***

- Kingdom School of Ministry: All applicants must have successfully completed Kingdom School of Ministry and the associated written exams, as well as closed any outstanding balances (unless otherwise exempted by the Board).

#### **3. *Active Service in Ministry***

- Level of ministry position and experience will in part determine the level of credential.

#### **4. *Application Form Completed and Returned***

- The application fee is \$75 and must be submitted along with the application. See application for payment methods.
- Submitted applications remain active for 90 days.
- Incomplete applications (over 90 days with no submitted recommendation forms) will receive two follow-up contacts before the application is rendered inactive.
- There will be a \$25 reactivation fee for applications placed on inactive status.

#### **5. *Two Recommendations***

- Use the Personal Recommendation Form and Ministry Recommendation Form to submit the information required.
  - i. Personal Recommendation: A person who has known you for at least three years, excluding family members, can be one of your personal recommendations. (Examples: friend, employer, etc.)
  - ii. Ministry Recommendation: A person who is credentialed (ordained) in full-time ministry who has known you for at least one year must submit the Ministry Recommendation Form directly to CTMI Fellowship.

\*\*\***IMPORTANT NOTE:** *Personal and Ministry Recommendation Forms must be submitted to the CTMIF office directly by the person completing the form.*

#### **6. *Commitment to Walk in Agreement***

Signed commitment (on Application) to walk in agreement with CTMI Fellowship's leadership, Statement of Faith, biblical standards for personal life and ministry, prayer, financial support, and participation in Cindy Trimm Ministries International Fellowship meetings and special events.

#### **7. *Good Standing***

- All members, certificate recipients, and ordained ministers must renew annually by submitting a renewal form and all other required information.

## **ORDINATION SERVICE**

Applicants approved for ministry credentials will receive official notification, the Annual Credential Card, and Credential Certificate effective on the date of approval. All approved candidates will have hands laid on them by the Apostolic Council Board at one of our yearly events. (**International Applicants** are strongly recommended, although not required, to attend the ordination service.) Those being ordained will participate in an anointing ceremony and receive a prophetic word.

\*\*\*CTMIF has no other legal obligation than to provide spiritual covering to its affiliates.

\*\*\*CTMIF recommends that all individuals submit any other information required by their country, state, and/or local government.

## **ANNUAL CREDENTIAL RENEWAL**

All ministry credentials (Certificates, Ordinations, and Memberships), must be renewed annually during the month of January by returning the Annual Renewal Form with the \$50 renewal fee on or before January 15<sup>th</sup>. Renewals are based upon continued commitment to walk in agreement with CTMI leadership, Statement of Faith, biblical standards for personal life and ministry, prayer, financial support, and participation in CTMIF meetings and special events. An Annual Credential Card will then be issued for the New Year.

## **FINANCIAL SUPPORT**

Tithes and offerings from ministers and churches are tax deductible contributions deposited in CTMIF's account used exclusively for the work of CTMIF, including ministerial care and restoration, seminars and conferences, resources, church planting, world missions outreach, and administration. All tithes and offerings should be designated and payable to CTMIF.

All ministers licensed or ordained by CTMIF are expected to tithe to CTMIF. All churches and ministries should support CTMIF with their best offering on a monthly basis.

CTMIF "Members" licensed or ordained with another denomination to which tithing is required, are not required to tithe to CTMIF, but should support CTMIF with their best offering on a monthly basis.

Certified Ministers, who are volunteers serving and tithing to their local church are not required to tithe to CTMIF, but should support CTMI their best offering on a monthly basis.

## **FINANCIAL POLICIES & PROCEDURES**

CTMIF is supported by the tithes and offerings of affiliated ministers and churches, which are tax deductible contributions, deposited in CTMI's account used exclusively for the work of CTMIF including ministry credentialing, covering and counsel to our ministers and churches, conferences, regional meetings, five-fold ministry resources, ministry placement network, New Testament church planting, international evangelism and missions outreach opportunities, and CTMI administration.

1. All ministers licensed or ordained by CTMIF are expected to tithe monthly to CTMIF.
2. All ministers actively licensed or ordained by a denomination that requires their tithe, may join CTMIF as full "Members" continuing to tithe to their denomination, while supporting CTMIF with their best offering on a monthly basis.
3. All CTMIF "Certified Ministers" (Ministry Certification) who are serving under their pastor in the local church should continue to tithe to their local church, while supporting CTMIF with their best offering on a monthly basis..

4. All CTMIF churches and para-church ministries are encouraged to tithe to CTMIF, while supporting CTMIF with their best offering on a monthly basis..
5. All offerings for approved CTMIF projects, church plants, mission trips, etc. will be accounted for and distributed only for their designated purpose.
6. All tithes and offerings should be made payable to CTMIF and preferably submitted in CTMIF envelopes provided to our fellowship monthly and as needed.
7. An annual contribution statement will be provided for personal and IRS purposes documenting all contributions made to CTMIF.

### **SUBMISSION PROCESS**

All signed and completed Application and Reference Forms must be submitted to the CTMI office by either one of two ways:

1. Attach scanned documents to an email addressed to [rcole@trimminternational.com](mailto:rcole@trimminternational.com) (write “CTMIF Application” in the subject line)
2. Mail documents to 950 Eagles Landing Parkway #347, Stockbridge, GA 30281 c/o CTMI Fellowship

Payment for the application fee can be made by check or money order, or by calling (678) 752-4333 ext. 3 and providing a credit card number.